



December 10, 2008  
**FID Circular No. 019-2008**

General Manager  
Panama City

Ref.: Special Services  
Agreement 8-2003.

Dear General Manager:

Aiming to speed up the procedures before this Superintendency pertaining to reforms to the Articles of Incorporation of the banks or trust companies, we request that at the time of submitting the documentation, the following information be included in the request:

1. Complete name of the person to whom the document being processed makes reference;
2. Copy of *cedula* or of the personal identification document of each person related to the procedure.

We are grateful to the Manager for giving the staff under his charge the corresponding instructions for the disclosure of the mentioned requirements.

Without anything else in particular, we undersign.

Attentively,

Gustavo A. Villa Jr.  
Interim Superintendent

/dm